

WORK PLACE EXAMINATION – Fixed Plant

COMPETENT PERSON: _____ DATE: _____ SHIFT: _____

AREA(s) Examined: _____

Some Area Hazards To Look For – Also Consider Other Adverse Conditions

Inadequate berms, road conditions	Exposed electrical conductors	Damaged/missing machine guarding
Unsafe travel ways	Obstructed electrical enclosures	Raveling or unstable high walls
Spills/muddy conditions in walkways	Inadequate lighting	Accumulation of combustibles
Damaged handrails or grating	Damaged e-stops, pull cords	Life rings/floatation vest unavailable
Damaged stairs, steps, ladders or platforms	Damaged chemical/electrical/warning labels or signs	Damaged/inaccessible Eyewash stations

DESCRIPTION OF EACH ADVERSE SAFETY CONDITION NOT PROMPTLY CORRECTED	TRACKING #	DATE CORRECTED
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Work areas to be examined:

Places work will be performed during shift; Areas employees travel during the shift

Tracking measures will be created for each adverse condition not promptly corrected. In order to tie the tracking # back to the WPE, please include the following: Short description: **WPE (Description of Adverse Condition)**; Long description: **name of Competent Person, Date and Shift**;

Adverse Conditions: Adverse conditions promptly repaired prior to employee exposure do not need to be noted on form. Adverse conditions not promptly corrected will be controlled with flagging, barricade or berms and tags/signs detailing adverse condition until corrected. **Once corrected, this original WPE must have date of correction added.**

Communication: Adverse conditions not promptly corrected must be communicated to employees prior to work beginning in the affected area. Example of required communication may include: tailgate safety meetings, radio notification, flagging & tagging, barricades with signs, etc.