

# *Environmental Share*

## Chemical Inventory & Submitting New Chemicals for Review

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### What is a Chemical Inventory?

A chemical inventory is an inventory system that keeps a record of chemicals/products and hazardous materials. Ideally, all corporations, whether big or small, are required to maintain an exclusive Chemical Inventory System. Sphera ComplyPlus is the system Morenci is utilizing for tracking chemicals /products used & stored on the property.

### What to know about Chemical Inventory (BMP 801)...

- A chemical inventory list is required to be submitted to Environmental Services annually by each department.
- **Update inventory list when adding or removing chemicals from area.**
- Contractors are also required to provide a chemical inventory list before performing any work at Morenci.
- **Commonly missed chemicals/products include: Dry Erase Markers & Cleaner, Ink & Toner Cartridges, Paint Markers, DustOff aerosols**



### What to know about submitting new chemicals (BMP 800)....

- Have a chemical /product that is not in ComplyPlus database? Consider using a product that is already approved.
- **Check chemical/product against the ComplyPlus database BEFORE submitting it for approval review to eliminate duplicates.**
- Chemicals classified as "Conditionally Approved"- have a condition tied to the product, e.g. allowed only in certain area or process; one-time use; specific instructions or details on the usage, etc.
- **The department-assigned requestors should contact Environmental Services to gain access to the electronic submission module.**

### Additional Information.....

Deliver unused or unwanted chemicals to the Environmental Yard of disposal.

**Questions? Contact Environmental Services at (928) 865-6000**

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