

ENVIRONMENTAL MONTHLY BULLETIN

HOUSEKEEPING

March 2017

Good housekeeping practices are an essential part of preventing injuries, preserving equipment, and adhering to regulatory requirements. Poor housekeeping is often the root cause of mismanaged chemical products which can lead to a loss of product and expensive disposal costs. The practices outlined below are applicable to all areas of Safford: project sites, laydown yards, and regular work areas.



Common Housekeeping Violations

- Container missing label
- Equipment/parts not on pallets or cribbing, or cribbing and pallets are severely damaged
- Excessive vegetation/weeds

Equipment should be stored in a manner that it does not appear to be discarded.

Requirements

- Ground should be free of trash, parts, tools, and excessive vegetation/weeds
- Area should be organized with parts stored up off the ground on pallets or cribbing
- Equipment should be decontaminated prior to placement in a storage area (ex: clean oily/greasy equipment/parts prior to storage to prevent spills/soil stains)
- Sufficient aisle space should be present around pallets or product containers
- All containers must be labeled properly

What you need to remember

**If it appears to be discarded, it is not stored properly
Contact a member of Environmental Services for any questions**

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