

MOLY PROCESSING AREA ORIENTATION

EMPLOYEE / CONTRACTOR: _____ **DATE:** _____

EMP ID _____ **COMPANY NAME:** _____

SAFETY/ENVIRONMENTAL AWARENESS

_____ PPE requirements (Plant: reflective clothing, safety toed boots, safety glasses, hard hat. Moly Plant: long sleeves, H2S monitor, escape respirator. Chlorinator Bldg.: escape respirator, SCBA during alarms or work on chlorine lines), reference Sierrita SOP Personal Protective Equipment Requirements)

_____ Respiratory protection (half face, SCBA) circle those that apply

_____ Moly Muster location for Fire and Chlorine events

_____ Good hygiene – Tyvek suits and gloves are available to everyone and will aid in staying clean. Be sure to wash frequently and before meals. Only drink from water faucets or water bottles, never drink from a hose. Keep ice machines clean and free of dust.

_____ Demonstrate how to find SDS on FM Web. Hazard awareness for Moly.

_____ Introduction to Safety Representative, receive Safety on Call hardhat sticker.

_____ Enrollment into SNESA program. Every new employee will participate in the Sierrita New Employee Safety Alignment (SNESA) program. This program will give you the necessary information and support to assist you in aligning your values with Sierrita’s core safety values. It is the responsibility of the employee to schedule all your meetings pertaining to this program. If you have any additional questions, you should speak with your immediate supervisor or the Senior Supervisor.

_____ Introduction to Environmental Representatives, receive ELW hardhat sticker.

ISO 9001 AND 14001 CERTIFICATIONS & OSHAS 18001

_____ Review ISO presentation, place P.I.C.K. sticker on hardhat.

PLANT FAMILIARIZATION

Walk through areas:

- _____ Moly Flotation
- _____ Leach
- _____ Roaster
- _____ Off Gas
- _____ Cannery

- _____ Ferro Building
- _____ Chlorine Building
- _____ Rhenium
- _____ Maintenance Shop
- _____ Muster location

ADMINISTRATIVE/POLICIES

- _____ List of important numbers
- _____ Facial Hair Policy
- _____ Shift Schedule
- _____ Time Clock
- _____ Sierrita Expectations
- _____ Call Off Procedures
- _____ Log into computer, email, DWF, & SAP
- _____ Keep control room, break rooms, lunchrooms, refrigerators clean.
- _____ Parking: contractors and employees are to use the Esperanza gate. Reliefs, inventory personnel, or swing shift may park at the Ferro Building. You are required to always badge in/out.

INTRODUCTIONS

- | | |
|----------------------------------|-------------------------------------|
| _____ Maintenance Supervisor | _____ Utility/Cannery Supervisor |
| _____ Maintenance Sr. Supervisor | _____ Utility/Cannery Sr Supervisor |
| _____ Ops Supervisors | _____ Superintendent |
| _____ Ops Sr. Supervisor | _____ Manager |

I acknowledge that I have reviewed all the necessary information listed above.

I have been given a tour of the area and had all the above initialed by my mentor or representative. All items explained to me, if any additional questions come up, I will ask my supervisor.

I understand to the best of my knowledge.

Employee/Contractor signature: _____

Date: _____

Supervisor / Mentor signature: _____

Date: _____