

INDUSTRIAL HYGIENE
STANDARD OPERATING PROCEDURE (SOP)
CONTRACTOR & VENDOR RADIATION
PROCEDURE

PURPOSE

The purpose of this procedure is to ensure potential exposures for FMI and contractor personnel remain as low as reasonably achievable, while also ensuring compliance with “Member of the Public” allowable exposure limits.

PROCEDURES

1. All contractors providing radiation services or x-ray equipment on the FMI site will work in accordance with site safety procedures and the contractor’s approved operating procedures (Radiation Safety Program).
2. FMI site representatives (Project Manager) is responsible for contractors completing the “Notification of Contractors on Site” form providing the RSO with information regarding the date(s) on which the contractors shall be working, the area(s) in which work shall take place, and activities to be performed.
3. Before beginning any licensed activities, new contractors are required to review their operating license and emergency procedures with the RSO or his/her designee. Subsequent review of these materials will take place annually or when any major changes are made in the contractor’s operating license. In addition, contractors will have available for review:
 - Certification of instrumentation;
 - Appropriate personnel monitoring devices.
4. Contractor bringing radioactive materials onto the site must advise the RSO of the isotope(s), activities prior to bringing them onsite, and the contractors RSO cell phone number.
5. Contractors will properly post and control the areas in which they are working with radiation.
6. Before leaving the site, the contractor shall:
 - Advise the RSO of any procedural violations, incidents or abnormal occurrences happening while the contractor was on site with radioactive material of x-ray device.

QUESTIONS OR NEED HELP?

- Contact Industrial Hygiene at 865-6125 or 602-228-3806